



### **What is the age requirement to volunteer?**

All workers must be 18 years old by the time they sign the waiver and submit the ticket deposit.

### **Is this the same as signing up to be a volunteer directly with The Bankra Caribbean Folk Festival?**

Yes.

### **How much time must a volunteer commit?**

Set Up, During Show and After Show Clean Up Volunteers will be required to work a minimum of 4 hours throughout the event.

### **What are the perks for volunteering?**

Tickets to a Braata Productions event of your choosing valid for a year, an event t-shirt (if provided by the event), an amazing behind-the-scenes experience and the satisfaction of knowing that you assisted this event helping to preserve Caribbean traditional culture.

\*\*Please note that the t-shirts, if provided by the event, will be co-branded as "Volunteer" or "A Sponsor" along with the event name/logo. If you desire an officially merchandised event t-shirt, be sure to buy one at the event merchandise tent during the event.\*

## **Application Process**

### **What is the process to confirm a volunteer position?**

**STEP 1:** Complete Application! Keep in mind that the application will be used to assign your position so BE CLEAR about which position is your PREFERRED DEPARTMENT (ie - During Show Clean-up OR Post Show Clean-up etc). Everyone is automatically accepted!

**STEP 2:** Submit Waiver. After you submit your application, you will automatically receive an "Acceptance" email from our system. You can wait for the email and follow the link to access your waiver.

### **Can the work position be canceled?**

**PLEASE CANCEL AT LEAST 24 HOURS BEFORE THE EVENT SO WE CAN MAKE ALTERNATE ARRANGEMENTS**

**ALL CANCELLATIONS MUST BE INITIATED BY THE VOLUNTEER VIA EMAIL OR PHONE CALL TO BRAATA PRODUCTIONS**

### **Work Schedules**

#### **Can volunteers guarantee specific work departments?**

We cannot guarantee specific departments or schedules. However, we make every effort to place volunteers in their "preferred department" until those positions are filled.

As stated above, when a specific position has been filled (IE - Post Show Clean-up) we will post a news item on the top of the event page. All new registrations will then receive their second choice of Preferred Department.

#### **When should I plan on signing in and arriving?**

Approximately one week prior to the event, we will email all volunteers with information on where to check-in.

#### **I am a Post Show Volunteer, but my ride is not. Can they hang out and wait for me to complete my shifts?**

Yes that's fine.

### **At the Event**

#### **What is the volunteer arrival and check in process?**

Volunteer check-in information will be provided about a week prior to the event.

Volunteers will pick up their wristbands at Volunteer Check-in.

#### **Is accommodation provided?**

No. Volunteers must provide their own lodging.

### **What is the Clock in/Clock Out Process?**

Volunteers are required to CLOCK-IN and CLOCK-OUT at the beginning and end of EACH shift with the Volunteer Coordinator

### **What are the General Volunteer Responsibilities?**

- **Wear Closed-toed Shoes** such as tennis shoes or boots. 5-finger vibram shoes, keen type sandals and flippy floppy shoes are not accepted. If you arrive in these types of shoes you will not be checked in for your shift.
- **Clock in and Clock out Volunteer Coordinator.** It is absolutely and ultimately the responsibility of the volunteer to ensure they are properly credited for their shift.
- **Arrive at least 15 minutes early to Clock In.**
- **Wear Assigned Worker T-shirt While Working Only.** T-shirts indicate workers actively working, please reserve wearing worker T's during work shifts only (if provided).
- **Arrive Ready to Work and Represent the Event.** If a volunteer is SUSPECTED to be intoxicated in any way, the volunteer will be unable to work. Remember volunteers are directly representing the event - be happy, patient, and ready to make a difference! Bring ANYTHING that may be needed during the shift. Do be aware that you will be required to carry anything you bring - we will not have a place to store bags or backpacks.

### **Is water or food provided while on shift?**

Water will be provided but volunteers should bring refillable water containers. No breaks for meals are provided during shift/s.

### **What should volunteers bring to each shift?**

Bring water/refillable water container, a snack, a hat – and be sure to put on sunscreen! A rain jacket is a great idea. MUST wear tennis shoes or boots and their assigned worker T-shirt to work (if provided). Please come prepared to the shift as volunteers will not be able to leave their shift for items stated above.

### **I have one of those long handled pincers that I think will be great for this, can I bring it?**

We ask you leave all pincer tools, sticks, and litter pickers at home. Often times you will not be permitted to bring these into the event and even if you are allowed to bring it in, you will not be permitted to use it during your volunteer shift. We find these items to be more cumbersome than they are worth. We appreciate your cooperation on this matter.

### **What if there is an issue while on shift?**

Anyone with a radio can reach Security, Medical, or the Volunteer coordinator.

### **Work Performance Levels**

General Admission

Staff

Crew

Backstage Pass

All Access

### **Where may I direct other questions not answered by this FAQ, and where may I make any suggestions?**

Please read the entire FAQ menu before sending a question to [braataproductions@gmail.com](mailto:braataproductions@gmail.com)

**Thank you :)**